



**THUNDER BAY PUBLIC LIBRARY BOARD
Minutes of the Regular Board Meeting**

**Held on Thursday, March 12, 2026
County Park Library**

Present:

C. McCraw, Chair
J. Hudyma, Vice Chair
C. Grieve
D. DeBenedet
R. Antony
M. Zussino

Regrets:

K. Fettes
T. Giertuga
I. Dew

Staff in Attendance:

R. Togman, CEO
L. Pinselaar, Programming Librarian
D. Goicochea, Administrative Assistant

We acknowledge that the City of Thunder Bay has been built on the traditional territory of Fort William First Nation, signatory to the Robinson Superior Treaty of 1850. We also recognize the contributions made to our community by the Métis people.

1) CALL TO ORDER

Chair McCraw called the Regular Meeting of the Thunder Bay Public Library Board being held on Mar 12, 2026 to order at 5:22 pm.

2) ADDITIONS TO THE AGENDA

Chair McCraw called for additions to the agenda. No additions were noted.

MOTION: THAT the Board approved the agenda for March 12, 2026 as presented.

Moved/Seconded: M Zussino, C Grieve
CARRIED



3) **DECLARATION OF CONFLICT OF INTEREST**

Chair McCraw called for declarations, no conflicts of interest were declared.

4) **BOARD EDUCATION**

a) Library Staff Presentation of Library Activities

Programming Librarian Laura Pinselaar shared stats and details on the evolution of library programming, the development of the Discovery Club, passive programming, data driven decision making and plans for the future of programming.

Action: CEO will circulate the information presented to Board members via email.

b) Board Chair to deliver educational information

Chair McCraw shared information related to OLA education, participation in OLA Sector Forums and other communities of practice and resources for Board professional development.

Action: Chair McCraw will circulate information to board via email.

5) **MINUTES**

Chair McCraw called for corrections to the minutes of Feb 12, 2026. There were no corrections noted.

MOTION: THAT the Board accepts the minutes of the February 12, 2026 meeting as presented.

Moved/Seconded: C Grieve, D Debenedet
CARRIED

6) **CONSENT ITEMS – INFORMATION**

a) Friends of the Library minutes

Chair McCraw called for discussion of the minutes, no discussion was noted.

MOTION: THAT the Board accept the minutes of the Friends of TBPL.

Moved/Seconded: R Antony, C Grieve
CARRIED

7) **DECISION ITEMS**



- a) Approval of 'General Administration' policies
Administration policies were reviewed by the Finance Committee on January 19th and provided to the Board for review and approval. No concerns, or questions were raised during the call for approval.

MOTION: THAT the Thunder Bay Public Library Board adopt the revised General Administration policies as presented, replacing the previously adopted General Administration policies.

Moved/Seconded: D Debenedet, M Zussino
Carried

- b) Letter of Support request from Diversity Thunder Bay

Discussion from the Board included **library neutrality, intellectual freedom, and governance roles.**

MOTION: THAT the Board direct Library management to prepare a letter to Diversity Thunder Bay respectfully declining to sign the statement while affirming the Board's support for Diversity Thunder Bay's mission and values; and THAT the letter be reviewed and approved by the Board Executive prior to being sent.

Moved/Seconded: J Hudyma, C Grieve
CARRIED

8) DISCUSSION/OTHER BUSINESS

- a) Updates on Renovations (County Park and Waverley)

Library CEO reviewed the latest architectural conceptual designs for Waverley with the Board, discussed strategies around cost control as the designs evolve and reviewed key dates for project progression. The Board participated in a tour of the renovated spaces at County Park Library.

Action: As new information becomes available the CEO will bring it back to the Board for review and input.

9) NEXT MEETING DATE

April 9, 2026 - County Park Library @ 5:15 p.m.



10) ADJOURNMENT

The Board adjourned at 6:46pm.