



**THUNDER BAY PUBLIC LIBRARY BOARD
Minutes of the Regular Board Meeting**

**Held on Thursday, February 12, 2026
MJLB Library**

C. McCraw, Chair
J. Hudyma, Vice Chair

C. Grieve
D. DeBenedet
I. Dew
T. Giertuga
M. Zussino

R. Togman, CEO

We acknowledge that the City of Thunder Bay has been built on the traditional territory of Fort William First Nation, signatory to the Robinson Superior Treaty of 1850. We also recognize the contributions made to our community by the Métis people.

1) CALL TO ORDER

Motion: That the Regular Meeting of the Thunder Bay Public Library Board being held on Feb 12, 2026 now comes to order at 5:18 pm.

2) ADDITIONS TO THE AGENDA

Motion: That the Board approve the agenda of Feb 12 as presented.

Moved/Seconded: D Debenedet, C Grieve
Carried

3) DECLARATION OF CONFLICT OF INTEREST

4) MINUTES

Motion: That the Board accept the minutes of the January meeting as presented.

Moved/Seconded: D Debenedet, C Grieve
Carried

5) **CONSENT ITEMS – INFORMATION**

- a) Friends of the Library minutes

Motion: That the Board accept the minutes of the Friends of TBPL.

Moved/Seconded: J Hudyma, D Debenedet
Carried

6) **DECISION ITEMS**

- a) OPG Grant / Naming Rights

Motion: That the Board approve the Naming Gift Agreement between TBPL and OPG as presented.

Moved/Seconded: T Giertuga, C Grieve
Carried

- b) Approval of new Board policies on 'Library Administration'

Deferred to March Board meeting

- c) Annual approval of Health and Safety Policy

Motion: That the Board approve the annual Health and Safety Policy.

Moved/Seconded: C Grieve, J Hudyma
Carried

- d) WAV washroom reno contract approval (ratify e-vote)

Motion: That the Board ratify the e-vote decision to award the contract for the main floor washroom renovation at Waverley Library to 'Louis Pradal & Sons'.

Moved/Seconded: D Debenedet, J Hudyma
Carried

- e) Board Development Fund allocation

- Charmaine will design process for Board approval for Board education expenses

Deferred



7) DISCUSSION/OTHER BUSINESS

a) Statistics and Trends Review

The CEO reviewed trends in library usage from 2007-2025, highlighting the success of the last 3 years.

b) 2025 Annual Health and Safety Board Report

The CEO reviewed the Annual Health and Safety Report, noting the decline in incidents and the steps taken to increase safety at the library.

c) 2026 Budget Approval from Council

The CEO confirmed for the Board that City Council has approved our 2026 capital and operating budgets, including the increased costs for security guards and contributions towards WAV renos.

d) FOB Distribution & Signatures

The Admin Assistant distributed FOBS to Board members who do not yet have them and Board members signed confirming their receipt.

e) Board education/professional development/board handbook

Updates given by Board Chair as to planning for Board handbook and designing plan for Board professional development.

8) CLOSED SESSION

9) NEXT MEETING DATE

March 12, 2026 - County Park Library @ 5:15 p.m.

10) ADJOURNMENT - 6:47pm