

THUNDER BAY PUBLIC LIBRARY BOARD
Minutes of the Regular Board Meeting

Held on Thursday, October 9, 2025
Brodie Library

C. Grieve
C. McCraw
M. Zussino
K Fettes
J. Hudyma
T. Giertuga (arrived 5:30)
R. Togman, CEO

We acknowledge that the City of Thunder Bay has been built on the traditional territory of Fort William First Nation, signatory to the Robinson Superior Treaty of 1850. We also recognize the contributions made to our community by the Métis people.

1) CALL TO ORDER

Motion: That the Regular Meeting of the Thunder Bay Public Library Board being held on Thursday October 9, 2025 now comes to order at 5:22 pm.

2) ADDITIONS TO THE AGENDA

Motion: That the agenda of the October 9, 2025 meeting be approved as presented.

Moved/Seconded: K. Fettes, J. Hudyma
Carried

3) DECLARATION OF CONFLICT OF INTEREST

4) MINUTES

MOTION: That the Minutes of the Regular meeting held on Thursday Sept 25, 2025, be adopted as submitted.

Moved/Seconded: C. Grieve, K Fettes
Carried

5) CONSENT ITEMS – INFORMATION

None

MOTION : That no Correspondence and Reports were received for action and/or information.

Moved/Seconded: M. Zussino, K Fettes
Carried

6) DECISION ITEMS

a) Board attendance at OLA

Motion: That the Board approve expenditures for Stephanie MacLaurin to attend the 2026 OLA Conference.

Moved/Seconded: M. Zussino, J. Hudyma
Carried

b) Security Camera System Expenditure Approval

That the Board approve expenditures associated with upgrading our security camera infrastructure in the amount of \$107,552.84.

Moved/Seconded: K. Fettes, M Zussino
Carried

7) DISCUSSION/OTHER BUSINESS

a) Architectural Costings Update

Early Class D estimates have been reviewed. It is likely cost prohibitive to create an addition onto the building and so the project will likely be scoped to the current footprint with the focus being major internal upgrades and a new entrance. Costs are running in the \$6-\$8 million range. The final Class D and full initial report will likely be ready for the November Board meeting.

b) Update from Clerks on timing of Board Application/Nomination Process Change

Current vacancies for Library Board nominations closed Oct 6 with intent for Council to fill vacancies Oct 21. Clerks recommend we continue this process such that the subsequent appointment process may follow the new guidelines. Clerks hoping to have this recommendation before Council in November for any alterations to by-laws that may be necessary.

c) Capital Budget Adjustment

Positive discussions with City Admin regarding our budget request. City Admin asked that we make a minor adjustment of approximately \$16,000 to our request to better align with spending targets.

8) CLOSED SESSION

None

9) NEXT MEETING DATE

Thursday, Nov 13, 2025 - Brodie Library @ 5:15 p.m.

10) ADJOURNMENT

The regular meeting of the Thunder Bay Public Library Board being held on Thursday, Oct 9, 2025 now adjourns at 5:57 p.m.