



THE THUNDER BAY PUBLIC LIBRARY BOARD
REGULAR BOARD MEETING

Thursday, April 11, 2023 – 5:15 p.m.

Brodie Resource Library

AGENDA

We acknowledge that the City of Thunder Bay has been built on the traditional territory of Fort William First Nation, signatory to the Robinson Superior Treaty of 1850. We also recognize the contributions made to our community by the Métis people.

1. WELCOME AND INTRODUCTIONS (Observers and Invited Guests)

BDO Canada – A. Berezowski, D. Kubinec

2. ADDITIONS TO THE AGENDA

3. DECLARATION OF CONFLICT OF INTEREST

4. MINUTES

a) Regular Board Meeting –March 14, 2024

3-6

MOTION: That the Minutes of the Regular Board Meeting held on Thursday March 14, 2024, is adopted as amended/submitted.

5. CONSENT ITEMS – INFORMATION

a) 2023 Final Report to the Board

TBD

b) TBPL Financial Statement as of December 31, 2023

TBD

c) New TBPL Website

N/A

MOTION: That the Correspondence and Reports be received for action and/or information.

6. **CLOSED SESSION**

MOTION: That in accordance with PLA Section 16.4, a,e,f, the Board move into Closed Session.

MOTION: THAT the Board move out of Closed Session.

MOTION: THAT the Board approves the motions passed in Closed Session

7. **DECISION ITEMS**

a) 2023 Audited Financial Statement

N/A

8. **INFORMATION/OTHER BUSINESS**

9. **CLOSED SESSION**

MOTION: That in accordance with PLA Section 16.4, a,e,f, the Board move into Closed Session.

MOTION: That the Board move out of Closed Session.

MOTION: That the Board adopts the motions approved in Closed Session.

12. **NEXT MEETING DATE**

May 9 - Mary J.L. Black @ 5:15 p.m.

13. **ADJOURNMENT**

MOTION: That the Regular meeting of the Thunder Bay Public Library Board being held on Thursday, April 11, 2024 be adjourned.

**THUNDER BAY PUBLIC LIBRARY BOARD
Minutes of the Regular Board Meeting**

**Held on Thursday, March 14, 2024
Brodie Community Hub**

C. Grieve
J. Todd
K. Fettes
C. McCraw 5:39 pm
M. Zussino
C. Bagdon 5:49 pm
T. Giertuga
S. Kabir 5:31 pm

R. Togman, CEO
M. Akis, Exec. Assistant (Minutes)

Regrets:
S. Lewis

CALL TO ORDER

MOTION 024-012: THAT the Regular Meeting of the Thunder Bay Public Library Board being held on Thursday March 14, 2024 now come to order 5:17 p.m.

1. WELCOME AND INTRODUCTIONS (Observers and Invited Guests)

2. ADDITIONS TO THE AGENDA

6b) has been moved to 7g

MOTION 024-013: That the Agenda of the March 14, 2024 meeting be approved as amended.

Moved/Seconded: J. Todd/M. Zussino
CARRIED

3. CONFLICT OF INTEREST

No Conflict of Interests were noted

4. MINUTES

MOTION 024-014: That the Minutes of the Regular meeting held on Thursday February 9, 2024, be adopted as submitted.

Moved/Seconded: M. Zussino/T. Giertuga
CARRIED

5. CONSENT ITEMS

MOTION 024-015: That the Correspondence and Reports be received for action and/or information

There were no items

Moved/Seconded: J. Todd/ M. Zussino
CARRIED

6. DECISION

a) PSAB Full Accrual Budget

MOTION 024-016: That the 2024 PSAB budget for the 2024 Financial Statements be approved with a balanced budget.

Moved/seconded by: J. Todd/C. Grieve
CARRIED

7. DISCUSSION/OTHER BUSINESS

a) **Report from C. McCraw/K. Fettes (OLA Super Conference)**

K. Fettes highlighted some of the sessions she and Charmaine had attended, noting sessions of particular interest. She encouraged Board members to be more active in the community and suggested that a Board Legacy Toolkit be created for new Board members.

C. McCraw 5:39

C, McCraw then provided some suggestions on how the Library Board could become more active in within the community.

S. Kabir 5:41

b) CICB Grant Update

The CEO provided an update and particulars in relation to the Library not receiving this grant. The library will re-apply when the grant becomes available again in the future.

C. Bagdon 5:49 pm

c) Partnership Strategy

The revised Partnership Strategy was distributed by the CEO. The partnership strategy will be revised, if necessary, as other organizations strategies are produced.

d) City Council Composition Committee partnership update

The CEO provided an update on the composition of the committee, noting the primary goal is to facilitate public engagement. The committee will host 4 public events as part of the Committee's phase 1 work.

e) Central Library project update

Board members were provided draft renderings from the architect. The Central Library Steering Committee, has had good feedback from participants. The CEO will provide the Board with updates as the project moves forward.

f) Procurement Strategy

The CEO discussed the proposed revisions to the procurement strategy and showcased modern examples from other levels of government. CEO indicated that a draft may be ready for Board review in the fall for a revised procurement policy.

g) Central Library Public Education Campaign

SHOUT media was chosen for this project and will begin an education campaign in May/June. The Board and staff will be apprised ahead of time.

M. Akis left the mtg at 7:15 pm

8. CLOSED SESSION

MOTION: THAT in accordance with PLA Section 16.4, a,e,f, the Board move into Closed Session.

MOTION: THAT the Board move out of Closed Session.

MOTION: THAT the Board approve the motions passed in Closed Session.

9. NEXT MEETING DATE

Thursday, April 11 - Brodie Resource Library

ADJOURNMENT

That the regular meeting of the Thunder Bay Public Library Board being held on Thursday, March 14, 2024 now adjourns at 7:56 p.m.