Handling Local History & Special Collection Materials

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Special collection handling rules apply to materials housed in the special collections room, as well as maps, news clippings, pamphlets and original local directories housed at the Brodie Resource Library. In order to view special collection items, users must present identification and agree to the following terms of use:

• Local history materials are not available for loan under any circumstance. They must be used at the Brodie Resource Library in the Reference Department.

Thunder Bay Public Library

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Food and beverages are prohibited.

• Do not fold, bend, cut or write on materials.

• Notes may be taken using pencils only.

• Staff may restrict access to materials or may request that users wear gloves when handling fragile items. Where applicable, library users may be required to work with copies in either digitized or microfilm format.

• A maximum of five items or files at a time is allowed.

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